PALLETABLE

DELIVERY REPORT

DEL-PO-1042

Report date	**20 October 2026**
Order date	**12 October 2026**
Purchase order	**PO-1042 (+2 remaining)**
Last delivery	**19 October 2026**

FROM

Hartley Packaging

14 Mill Lane, Leeds, LS1 4AB

BILL TO

Example Foods Ltd

DELIVERED TO

Birmingham Warehouse

Unit 7, Tyseley Park, B11 2QP

DELIVERED	REGISTERED BY	ORDER	ORDERED	RECEIVED	VALUE
GLV-L	Nitrile gloves, large (box of 100)				
15 Oct 2026 10:05	Priya Shah	PO-1042	~~100 boxes~~	**50 boxes**	**£345.00**
17 Oct 2026 09:40	Priya Shah	PO-1042 - Remaining	~~50 boxes~~	**35 boxes**	**£241.50**
19 Oct 2026 14:20	Sam Lee	PO-1042 - Remaining	15 boxes	**15 boxes**	**£103.50**

TOTAL RECEIVED **£690.00**

Sample report with example data. Amounts are in pounds sterling and exclude VAT. Each delivery shows the quantity ordered beside the quantity received; when it is short the ordered quantity is ruled out and the shortfall became the next remaining order. With the purchase order and the supplier invoice, this gives you three-way matching.